

SunDogs Agility Club of Central Washington

CODE OF SPORTSMANSHIP CONSTITUTION BYLAWS and GENERAL CLUB RULES

Proposed By: The SunDogs Agility Club Constitution Committee

Constitution Committee Members: Dan Arnett – Chair,
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CODE OF SPORTSMANSHIP

PREFACE: Competitive sporting dog events date prior to 1884. Dog agility competition originated in England in the 1970's, and organized dog agility started in the United States in the 1990's. Those involved in dog agility are committed to being good sports, and participate in training and competition on the basis of the following principles. With the belief that it is useful to periodically articulate the fundamentals of our sport, this code is presented.

- A. Sportsmen respect the history, traditions and integrity of the competitive sporting dog events.
- B. Sportsmen commit themselves to values of fair play, honesty, courtesy, and vigorous competition, as well as winning and losing with grace.
- C. Sportsmen refuse to compromise their commitment and obligation to the sport by injecting personal advantage or consideration into their decisions or behavior.
- D. The sportsman judge judges on the merits of the dog.
- E. The sportsman judge or exhibitor accepts constructive criticism.
- F. The sportsman exhibitor declines to enter or exhibit under a judge where it might reasonably appear that the judge's placements could be based on something other than the merits of the dogs.
- G. The sportsman exhibitor refuses to compromise the impartiality of a judge.
- H. The sportsman respects the bylaws, rules, regulations and policies governing the competitive sporting dog events.
- I. Sportsmen find that vigorous competition and civility are not inconsistent and are able to appreciate the merit of their competition and the effort of competitors.
- J. Sportsmen welcome, encourage and support newcomers to the sport.
- K. Sportsmen will deal fairly with all.
- L. Sportsmen are willing to share honest and open appraisals of both their strengths and weaknesses.
- M. Sportsmen spurn any opportunity to take personal advantage of positions offered or bestowed upon them.
- N. Sportsmen always consider as paramount the welfare of their dog.
- O. Sportsmen refuse to embarrass the sport, the SunDogs Agility Club of Central Washington, or themselves while taking part in the sport.

- End of the Code of Sportsmanship -

CONSTITUTION

Article I - Name and Objectives

Section 1. The name of the Club shall be: **SunDogs Agility Club of Central Washington.**

Section 2. The objectives of the Club shall be:

- A. To further the advancement of all dogs and handlers in the sport of agility;
- B. To do all in its power to protect and advance the interests of the sport of agility and to encourage sportsmanlike conduct in all endeavors;
- C. To disseminate knowledge, conduct classes in and promote the training of all dogs and handlers in the sport of agility;
- D. To provide Fun Runs and other similar opportunities for club members and the community to practice and compete in agility events;
- E. To encourage the training of judges.

Section 3. The Club shall be conducted and operated as a non-profit corporation under chapter 24.03 of the Revised Code of Washington. No part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

Section 4. The voting members of the Club shall adopt and may from time to time revise such Constitution, Bylaws, General Club Rules and Code of Sportsmanship as may be required to carry out these objectives.

- End of Constitution -

BYLAWS

Article I: Membership

Section 1. Membership Philosophy. While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of the exhibitors in its immediate area. The Club is founded upon the premise that members are a cohesive, non-political group, united and supportive of each other's dedication to the sport of agility. Positive attitudes and unique points of view are welcome. Any conflicts should be easily resolved by the members involved.

Section 2. Eligibility. There shall be five types of membership open to all persons who subscribe to the purposes of the Club.

Section 3. Dues.

- A. Membership dues shall not exceed \$70.00 per year, payable on or before the 1st day of January of each year. No member may vote whose dues are not paid for the current fiscal year.
- B. During the month of October (but after the date of the October General Membership Meeting) the Treasurer shall send to each member a statement of dues for the ensuing fiscal year.
- C. Membership dues are non-refundable and non-transferable.
- D. Annual membership dues may be revised as necessary to maintain the Club. If a dues or fee change is proposed by the Board, for the coming year, that matter must be approved by a majority vote of the membership before or at the October General Membership Meeting.
- E. No proposal for membership dues increase can exceed what is authorized by item "A" of this section.
- F. The Board may establish different rates for the different types of membership categories.

Section 4. Election to Membership.

- A. Each applicant for membership shall apply on a form as approved by the Board which shall provide that the applicant agrees to abide by the Code of Sportsmanship, Constitution, Bylaws, and General Club Rules of the Club.
- B. The application shall state the name, address, e-mail address, and occupation of each applicant and it shall carry the endorsement of two voting members in good standing. Honorary & Provisional membership applications do not need the endorsement of two voting members in good standing.
- C. Accompanying the application, the prospective member shall submit dues payment prorated for the current fiscal year.
- D. All applications are to be filed with the Secretary and each application is to be read at the first general membership meeting of the Club following its receipt.
- E. At the next general membership meeting the application will be voted upon by secret ballot (except Provisional Members) with an affirmative vote by 2/3 of the voting members present will be required to elect the applicant to membership.
- F. If the application for membership is rejected by the Club vote, all dues and initiation fees paid with the full membership application shall be refunded to the applicant within 10 days. (This refund does NOT include money paid by the applicant to receive status as a Provisional Member in the Club, any membership application fees, agility class registration fees, etc.)
- G. Applicants for membership who have been rejected by the Club may not reapply within six months after such rejection.

Section 5. Membership Classifications. Those meeting membership requirements as outlined in this Article - Sections 1 and 4 may apply for membership in one of the following categories:

- A. **Junior Handler:** Open to all persons ages 8 through 17 (with signed parent/guardian permission) who are interested in learning about the sport of agility.
 - i) Junior Handler's hold no voting privileges.
 - ii) Junior Handler's can not hold elected office.
 - iii) A parent, legal guardian or other adult authorized by the Junior Handler's parent or legal guardian must be present at all club functions where the Junior Handler is present.
- B. **Individual:** Open to any person 18 years of age and older meeting regular membership criteria.
 - i) 1 vote allowed in all club business matters.
- C. **Family:** Open to all persons 18 years of age and older meeting regular membership criteria. A family is defined as not more than 2 adults residing in the same household, WITH any number of dependant children, 8 through 17 years of age, who are interested in learning about the sport of agility.
 - i) 2 votes allowed in all club business matters. (1 vote per adult)

- ii) The dependant children hold no voting privileges.
- iii) The dependant children can not hold elected office.
- D. **Honorary Member:** Open to all businesses and persons ages 18 and older who support the goals and purposes of the SunDogs Agility Club of Central Washington, but are not currently showing or training any dogs.
 - i) Honorary Member's hold no voting privileges.
 - ii) Honorary Member's can not hold elected office.
 - iii) The Board may elect each year to waive (or reduce) the dues of any "Individual" granted this status. The membership shall be notified at the next general membership meeting, following the Board meeting where the affirmative vote occurred, of any "Individual(s)" who was/were granted such status and/or dues reduction.
 - iv) There is NOT a "Life Time" Honorary Membership available in the Club at this time.
- E. **Provisional Member:** Open to all persons ages 8 and older who are exploring full membership opportunities in the SunDogs Agility Club of Central Washington.
 - i) This status can NOT exceed a maximum of 15 weeks, in any two year period of time.
 - ii) Adult and Child Provisional Members hold no voting privileges.
 - iii) Adult and Child Provisional Members can not hold elected office.
 - iv) Adult and Child Provisional Members must submit a completed application to join the Club within 10 weeks of seeking Provisional status.
 - v) Money paid to get Provisional status is non-refundable and non-transferable.

Section 6. Termination of Membership. Memberships may be terminated:

- A. **By Resignation.** Any member in good standing may resign from the Club upon written notice to the Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club and they are incurred on the first day of each fiscal year.
- B. **By Lapsing.** A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 30 days after the first day of the fiscal year; however, the Board may grant an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.
- C. **By Expulsion.** A membership may be terminated by expulsion as provided in Article VII of these Bylaws.

Article II: Meetings and Voting

Section 1. Club Meetings. Meetings of the Club shall be held each month in the greater Yakima area at such hour and place as may be designated by the Board. Notice of such a meeting shall be e-mailed by the Secretary at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the voting members in good standing. Unless subject to other provisions of these Bylaws, including Roberts Rules of Order, a majority of those present and voting shall decide questions during meetings.

Section 2. Special Club Meetings. Special club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board; and shall be called by the Secretary upon receipt of a petition signed by five voting members of the Club who are in good standing. Such special meetings shall be held in the greater Yakima area at such place, date, and hour as may be designated by the person or persons authorized herein to call such meetings. Notice of such a meeting shall be e-mailed by the Secretary at least 10 days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the voting members in good standing. Unless subject to other provisions of these Bylaws, including Roberts Rules of Order, a majority of those present and voting shall decide questions during meetings.

Section 3. Board Meetings. Meetings of the Board shall be held each month in the greater Yakima area at such hour and place as may be designated by the Board. Notice of such a meeting shall be e-mailed by the Secretary at least 10 days prior to the date of the meeting to members of the Board. The quorum for such a meeting shall be a majority of the Board. Unless subject to other provisions of these Bylaws, including Roberts Rules of Order, a majority of those present and voting shall decide questions during meetings.

Section 4. Special Board Meetings. Special meetings of the Board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be in the greater Yakima area at such place, date, and hour as may be designated by the

person authorized herein to call such meeting. Notice of such a meeting shall be e-mailed by the Secretary at least 10 days and not more than 15 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. The quorum for such a meeting shall be a majority of the Board. Unless subject to other provisions of these Bylaws, including Roberts Rules of Order, a majority of those present and voting shall decide questions during meetings.

Section 5. Voting. Each member in good standing whose dues are paid for the current fiscal year shall be entitled to one vote at any meeting of the Club at which he/she is present. Proxy voting will not be permitted at any Club meeting including all election.

Article III: Directors and Officers

Section 1. Board of Directors. The Board of Directors, also referred to as the "Board", shall be comprised of the Officers and two (2) Directors, all of whom shall be voting members in good standing and all of whom shall be elected for one-year terms at the Club's Annual Meeting as provided in Article V and shall serve until their successors take office. General management of the Club's affairs shall be entrusted to the Board.

- A. The Board has the authority to recommend all policies and procedures for the administration and operation of the Club and recommend to the membership for a vote the price for all classes, seminars, apparel items and any other products or services offered by the Club.
- B. The full voting membership of the Club can veto any board policy or procedure by a two-thirds vote of the membership. The rules for vetoing a policy or procedure are the same as "Amendments" as outlined in Article IIX of these Bylaws. However the Board must act on the matter in 60 days, not 90 days.
- C. No individual can hold more than one elected position on the Board at a time.

Section 2. Officers. The Club's Officers, consisting of the President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer, shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- A. The **President** shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these Bylaws.
- B. The **1st Vice President** shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.
- C. The **2nd Vice President** shall have the duties and exercise the powers of the 1st Vice President in case of the 1st Vice President's death, absence or incapacity.
- D. The **Secretary** shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club; have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify Officers and Directors of their election to office, keep a roll of the members of the Club with their addresses, e-mail addresses, and carry out such other duties as are prescribed in these Bylaws.
- E. The **Treasurer** shall collect and receive all moneys due or belonging to the Club. Moneys shall be deposited in a bank designated by the Board, in the name of the Club. The books shall at all times be open to inspection by the Board and a report shall be given at every general membership and board meeting on the condition of the Club's finances and every item of receipt or payment not before reported; and at the Annual Meeting an accounting shall be rendered of all moneys received and expended during the current fiscal year. The Treasurer shall be bonded in such amount as the Board shall determine.

Section 3. Vacancies. Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the 1st Vice President. A vacancy in the office of 1st Vice President shall be filled automatically by the 2nd Vice President and the resulting vacancy in the office of 2nd Vice President shall be filled by the Board.

Section 4. Removal from Office. Any Officer or Director may be removed from office for failing to maintain all qualification and duties throughout his/her entire term of office, by a two-thirds vote of voting members present and voting at any regular or special meeting called for the purpose, providing a written petition signed by 20% of the voting members in good standing is submitted to the Secretary and notice of the meeting is e-mailed to each member at least 15 days prior to the date of the meeting.

Section 5. Attendance at Meetings. It is expected that Officers and Directors will make every effort to attend all board meetings. In the event they are not able to attend a meeting, they should contact the President or 1st Vice President before the meeting and explain the reason they are not able to attend. An excused absence may be granted by a vote of the remaining board members in attendance at the meeting. An Officer or Director who accumulates more than two unexcused absences will be subject to review and possible removal from office.

Section 6. Term Limits. There are no term limits for any elected or appointed positions in the Club.

Section 7. Club Budget. Each year a board approved budget for the coming fiscal year is to be presented to the full Club membership.

- A. The Board must approve a budget at or by their September monthly board meeting.
- B. The report to the membership must be at or before the October monthly general membership meeting.
- C. The 1st Vice President shall serve as chair of the committee preparing the budget.
- D. Members of the budget committee will include the 1st Vice President, Treasurer and three (3) non-board voting members in good standing designated by the Board.
- E. This budget report is to list projected incomes and expenses for the coming year by major categories established by the Board and Treasurer.
- F. While the approved budget should act as a guide for the coming year, it is understood that the Board can and will make changes to match the changing needs of the Club.

Section 8. Audit Committee. Each year a board approved financial audit report for the past fiscal year is to be presented to the full club membership.

- A. The Board must approve of the audit report at or by their February monthly board meeting.
- B. The report to the membership must be at or before the March monthly general membership meeting.
- C. The 2nd Vice President shall serve as chair of the committee preparing the audit report.
- D. Members of the audit committee will include the 2nd Vice President, Treasurer and three (3) non-board voting members in good standing designated by the Board.
- E. The audit report is to list:
 - i) All incomes and expenses for the past year by major categories established by the Board and Treasurer.
 - ii) A comparison to the projected budget submitted to the membership for that fiscal year.
 - iii) A statement that:
 - (1) All income and expenses have been accounted for and no discrepancies were found in the handling of Club's funds. -or-
 - (2) A statement that all income and expenses have not been accounted for and what steps have/are being taken to resolve the discrepancy.

Article IV - Indemnification and Moneys

Section 1. Moneys. No person or committee can obligate the Club for any moneys, obligations or commitments without prior authorization of the Club or the Board.

Article V: The Club Year, Annual Meeting, Elections

Section 1. Club Year. The Club's elected Officers and Directors shall hold office, and the Club's fiscal year shall begin, on the first day of January and end on the last day of December.

Section 2. Annual Meeting. The Annual Meeting shall be held in the month of November, at which Officers and Directors for the ensuing year shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. While elected in November, they shall not take office until January 1st of the next calendar year. Each retiring Officer and Director shall turn over to the successor of his/her office all property and records relating to that office by December 31st of the current year.

Section 3. Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

Section 4. Nominations. No person may be a candidate in a club election who has not been nominated.

- A. Before or during the month of August, the Board shall select a Nominating Committee consisting of three voting members in good standing, not more than one of whom may be a member of the Board.

- B. The Secretary shall immediately notify the committee of their selection.
- C. The Board shall name a chair for the committee and it shall be such person's duty to call a committee meeting, which shall be held on or before September 10.
- D. The committee shall nominate one candidate for each office and position on the Board and, after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary by e-mail.
- E. Upon receipt of the Nominating Committee's report, the Secretary shall before 10 days of the October general membership meeting notify each member by e-mail of the candidates so nominated.
- F. Additional nominations may be made at the October general meeting by any voting members in good standing in attendance, provided that the person so nominated is also a voting member in good standing, does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate.
- G. No person may be a candidate for more than one position during any one election.
- H. Nominations cannot be made at the Annual Meeting or in any manner other than as provided in this Section.

Article VI: Committees

Section 1. Each year the Board shall appoint a Chair for each of the standing committees to advance the work of the Club. Such committees shall always be subject to the final authority of the Board. A special committee may also be appointed by the Board to aid it on any particular projects.

- A. The three annual special committees of the Club are; Audit, Budget and Nomination.
- B. Other special committees can be formed as needed.

Section 2. Any committee Chair appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose services have been terminated.

Section 3. No Officer or Director can serve as the Chair of any standing committee.

Section 4. Each member of the Club is encouraged to serve on one or more standing committees or special committees to help advance the overall purposes and strength of the Club. Each member of a committee has an equal vote in the decisions made by that committee.

Section 5. As feasible, each standing committee should meet together at least once per quarter to advance the work and projects assigned that committee by the Board.

Article VII: Discipline

Section 1. Charges. Any voting member may refer charges against a member for alleged misconduct prejudicial to the best interests of the Club or harmful to any dog(s). Written charges describing the conduct at issue, including the time, place and witnesses, and the reason the complaining member believes the alleged conduct is prejudicial to the best interests of the Club or harmful to any dog(s) must be filed {including seven (7) duplicates} with the Secretary together with a deposit of \$100.00, which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a board meeting, **and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club or harmful to any dog(s). If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club or harmful to any dog(s), it may refuse to entertain jurisdiction.** If the Board entertains jurisdiction of the charges, it shall fix a date for a hearing by the Board not less than 21 days nor more than 42 days thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes. The Board shall reasonably accommodate the personal schedule of all interested persons and witnesses, and may reschedule the hearing to ensure fairness.

Section 2. Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six months

from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

Section 3. Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a board hearing and upon the Board's recommendation as provided in Section 2 of this Article. Such proceedings may occur at a regular or special meeting of the Club, to be held within 60 days but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's finding and recommendation, and shall invite the defendant, if present, to speak in his/her own behalf if he/she wishes. The voting members shall then vote by secret ballot on the proposed expulsion. A two-thirds vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

Article IIX: Amendments

Section 1. Amendments to the Constitution and Bylaws may be proposed by the Board or by written petition addressed to the Secretary signed by 20 percent of the voting membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board and must be submitted to the members with a recommendation of the Board by the Secretary for a vote within 90 days of the date when the petition was received by the Secretary.

Section 2. The Constitution and Bylaws may be amended by a two-thirds vote of the voting members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and e-mailed to each member at least 15 days prior to the date of the meeting.

Article IX: Order of Business

Section 1. At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll Call
- Minutes of last meeting
- Introduction of Guest
- Report of President
- Report of Secretary
- Report of Treasurer
- Reports of committees
- Election of Officers and Directors (at the Annual Meeting)
- Election of new members
- Unfinished business
- New business
- Adjournment

Section 2. At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Roll Call / Granting board members excused absences (as needed)
- Reading of minutes of last meeting
- Report of Secretary
- Report of Treasurer
- Reports of committees
- Unfinished business
- New business
- Adjournment

Article X: Dissolution

Section 1. The Club may be dissolved at any time by the written consent of not less than two-thirds of the voting members. In the event of the dissolution of the Club other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club but after payment of the debts of the Club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the voting membership attending the final general membership meeting of the Club, regardless if a quorum is present or not.

Article XI: Parliamentary Authority

Section 1. The rules contained in the current edition of "Robert's Rules of Order, Newly Revised," shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any other special rules of order the Club may adopt.

- End of Bylaws -

GENERAL CLUB RULES

Rule 1 - Changing The General Rules: Proposed changes, additions, and deletions to these General Rules are to be filed with the Club Secretary and read at the first general meeting of the Club following its receipt.

- A. At the next general club meeting (after it was read) the matter can be approved by a majority vote of the members present and voting. Any member can request the matter be voted on by secret ballot.

Rule 2 - Normal Club Meeting Date/Time: Normally, the Club's general membership monthly meeting is held on the first Monday of each month at 7:00p.

- A. Changes to the meeting date and time can occur to accommodate emergencies, holidays and other unforeseen matters. Members must be notified of the new meetings date, time and location as outlined in the Bylaws under Article 2 – Section 1.

Rule 3 - Normal Board of Director's Meeting Date/Time: Normally, the Club's Board meeting is held on the third Thursday of each month at 7:00p

- A. Changes to the meeting date and time can occur to accommodate emergencies, holidays and other unforeseen matters. Members must be notified of the new meetings date, time and location as outlined in the Bylaws under Article 2 – Section 3.

Rule 4 - Communication Method of the Club: E-mail is the prime method of communication between the Club, Board and the membership.

- A. Requirements in the Constitution and Bylaws referring to; "shall send", "written notice", "written notification", "be mailed", "notify members", "notify new members", "notify Officers and Directors", "immediately notify", "in writing", "notify each member in writing" can all be accomplished by e-mail.
- B. Requirements in the Constitution and Bylaws referring to things that must be done; in person, accompanied by money, signed, all petition items, a requirement that it be delivered by certified mail, and all aspects of Bylaw Article X (Dissolution) ARE NOT covered by the e-mailing provision and must be done on paper and delivered in person or by the United States Postal Service (USPS) at no cost to those being mailed to.
- C. It is each member's responsibility to keep the Club's Secretary apprised of their current e-mail and USPS mailing addresses to use for all correspondence, newsletters, meeting notices, administration and all other club business. The Club, its Officers, Directors and members will not be held responsible for any loss (perceived or actual) due to a member's failure to notify the Secretary of any changes.
- D. Any member desiring all club correspondence be sent to them via the USPS shall pay an annual fee of \$50.00 for that service. Payment of the fee must be received before USPS mail service will be started. No refunds will be given for unused portions of this service.

Rule 5 - In Voting Matters, 2/3 is Defined: The terms "Two-thirds" and "2/3" in the Constitution and Bylaws of the Club shall mean a vote that equals a mathematical result of 66.667% or greater when rounded to three place to the right of the decimal point.

Rule 6 - New Member's Dues Prorated to End of Year: New member's annual dues are prorated from the month their membership application is submitted to the Club's Secretary to the end of the current fiscal year. Prorated amounts are determined by the annual amount of the dues category the prospective member is applying for, divided by twelve month, multiplied the months remaining in the current fiscal year.

- A. Any prospective member who submits an application in the months of October, November and/or December will pay the next full year's dues, in addition to the prorated share payable for the current fiscal year, with their application.

Rule 7 - Miscellaneous Items: The following items are a matter of club policy.

- A. The names "SunDogs", "SunDogs Agility Club" and "SunDogs Agility Club of Central Washington" as well as the Club's logo are trade marked and copy write protected and are the property of the Club. None of these items can be used in any manner without the prior written approval of the Club's Board.
- B. The sale, distribution or promotion of any private or commercial product and/or service (at any club meeting, club event, in the Club's newsletter or on the Club's website) must be approved by the Board in advance.

- End of General Rules -

REFERENCE / INFORMATION ITEMS ONLY

Item 1 - Membership Dues Rates

Classification Annual Rate Prorated Monthly Amount (For Applicants only) – See Item "D" and "E" below

Junior	\$15.00	\$1.25	
Individual	\$25.00	\$2.08	
Family	\$30.00	\$2.50	
Honorary	\$50.00	\$4.17	Rate for businesses. Includes a monthly name listing in the Newsletter.
Provisional	\$10.00	xx.xx	15 weeks maximum in any 2 year period of time.

Note:

- A. Junior, Individual and Family rates were established on 6 January 2006.
- B. Honorary and Provisional classifications were added to the Bylaws on 2 April 2007.
- C. See BYLAWS / Article I / Section 3-D for how and when these rates can change.
- D. See General Rule 6 for the dues payable with a membership application when joining the Club mid-year.
- E. The "Prorated Monthly Amount" is for reference only. Those completing a new member application need to use this listed amount to determined the total dues payable with their completed application. **NOTE: NO MONTHLY PAYMENT OF DUES IS ALLOWED.**

- End of Reference / Information Items Only -